# Scrum Master roles & responsibilities.

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## Definition:

*Scrum is about continuous learning and continuous improvement*

*The scrum master is the team role responsible for ensuring the team lives agile values and principles and follows the processes and practices that the team agreed they would use.*

The responsibilities of this role include:

* Clearing obstacles
* Establishing an environment where the team can be effective
* Addressing team dynamics
* Ensuring a good relationship between the team and [product owner](https://www.agilealliance.org/glossary/product-owner/) as well as others outside the team
* Protecting the team from outside interruptions and distractions.

## Roles & responsibilities for Team Crowsoft

* Never Commit the Team to Anything Without Consulting Them First
* Help the team get passed any impediments
* Ensure the PO & all team members are available for Sprint Planning. (no team member will be assigned a story if absent, Scrum Master needs to approve late stories into Sprint)
* Ensure Team update their status daily on csoft\_daily\_scrum
* Ensure all team members contribute to retrospective, regardless of work done/not done in that Sprint
* Facilitate the meetings and ensure that all relevant parties are in attendance
* Encourage the Team to be self-organising
* Listen to team members and help your team to learn how to solve problems on their own.
* Analyse the Jira dashboard and reporting tools for KPI’s for continuous improvement

Process of how the team works can and should be adapted according to previous Sprint

* Keep morale high amongst the team
* Work with Team to assign story points to backlog items **prior** to Sprint planning